



## 1. Overview

- 1.1 The Company recognises the value of providing current and relevant information to its shareholders. This Shareholder Communications Policy (**Policy**) sets out how the Company communicates relevant information to its shareholders.
- 1.2 This Policy is subject to the terms of the Company's Constitution (**Constitution**). This Policy should be read in conjunction with other relevant policies and procedures of the Company.

## 2. How Information is Communicated

- 2.1 The Chairman, CEO and Company Secretary have the primary responsibility for communicating with shareholders.
- 2.2 Information is communicated to shareholders through:
- (a) Periodic disclosure through the annual report on the financial and operational performance of the Company;
  - (b) Notices of general meetings and explanatory material;
  - (c) General meetings;
  - (d) Periodic newsletters or letters from the Chairman;
  - (e) The Company's website; and
  - (f) The Company's social media platforms.
- 2.3 Through the Company's share registry, all shareholders are given the option to receive communications from the Company electronically.

## 3. Electronic Communication and Website

- 3.1 The Company believes that communicating with shareholders by electronic means, particularly through its website, is an efficient way of distributing information in a timely and convenient manner.
- 3.2 The Company's website includes the following pages, which contain relevant information for shareholders:
- (a) Section on the Company's corporate governance policies and practices which includes:



- (i) A statement of the Company's values;
  - (ii) The Company's Constitution, Board Charter and Charters of all other committees established; and
  - (iii) Names and relevant information of each director and senior executive;
- (b) Reports section, which contains copies of annual directors' reports, financial statements and other corporate reports;
  - (c) Announcements released to the applicable market announcement platforms; and
  - (d) Presentations section which contains investor presentations.

3.3 All website information will be regularly reviewed and updated to ensure that information is current, or appropriately dated and archived.

## 4. Written Communication and Annual Report

- 4.1 Shareholders have been given the opportunity to elect to receive a printed copy of the annual report on the financial and operational performance from the Company.
- 4.2 In addition, the Company publishes its annual report on the Company's website and notifies all shareholders of the web address where they can access the annual report.
- 4.3 The Company will also make available the applicable market announcements platform any new and substantive investor or analyst presentation prior to the presentation being given.

## 5. General Meetings

The Company recognises the rights of shareholders and encourages the effective exercise of those rights through the following means:

- (a) Notices of general meetings are distributed to shareholders in accordance with the provisions of the applicable law;
- (b) Notices of general meeting and other meeting material are drafted in concise and clear language;
- (c) Shareholders are encouraged to use their attendance at general meetings to ask questions on any relevant matter, with time being specifically set aside for shareholder questions;
- (d) Notices of general meetings encourage participation in voting on proposed resolutions by lodgement of proxies, if shareholders are unable to attend the meeting; and

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## Shareholder Communication Policy

Adopted on 21 November 2022



- (e) Any documents tabled or made available at a shareholder meeting are uploaded to the Company's website.

## 6. Review

This Policy is reviewed regularly and at least annually.